

Preston H. Clark

11800 Braesview #1816, San Antonio, Texas 78213
e-mail: info@prestomagic.net • web site: www.prestomagic.net
210-606-7900

Dear Human Resource Director,

My search for a challenging and rewarding position has led me to your organization. I have attached my resume for your review in the belief that you will find me a promising candidate for employment.

My objective is to secure a full-time position with an established organization for a long term professional relationship. I am interested in, and will consider all opportunities, including full-time, part-time and freelance.

In addition to diversity in skills and years of work experience, I offer genuine enthusiasm and dedication. I feel that these qualities and abilities ensure that I can become a valuable addition to your organization. I would appreciate an opportunity to meet with you in person to discuss your company's objectives and my proven abilities to fulfill them. Thank you for your time and consideration.

Sincerely,
Preston H. Clark



Preston H. Clark

11800 Braesview #1816, San Antonio, Texas 78213
e-mail: info@prestomagic.net • web site: www.prestomagic.net
210-606-7900

EXPERIENCE

A SPARK - Self Employed - San Antonio, Texas

Position: Owner, Creative Director.

(04/2007 - Current)

As a freelance designer, I am involved in all aspects of graphic design for print, photography, custom sign manufacturing & installations, video productions, 3D animation, 3D printing and website including seo.

Talon Pharmacy, Nanocetucal Solutions & SA3DPRINT - San Antonio, Texas

Position: Creative Director.

(05/2015 - 3/2016)

I produced a variety of media including pharmaceutical labels, packaging designs, marketing video, brochure, magazine ads, produced and managed websites including SEO, a 3D animation of nano particles, and product shots rendered in 3D for print.

United HealthCare - San Antonio, Texas

Position: Customer Service Representative

(10/2014 - 5/2015)

After completing an intensive 3 month training course, and passing with 90%, I serviced the customers of UHC at the incoming call center. I handled questions, concerns and complaints regarding the members policy and claims.

American Color Labs - San Antonio, Texas

Position: Digital Technician

(07/2006 - 04/2007)

I prepared, troubleshot, converted, ripped, loaded media, and exposed computer generated files for large format output for Durst Lambda Pi50 and a HP DesignJet 60" inkjet and printed desktop publishing items to a Canon Color Laser printer to produce annual sales reports, table tents, business cards, including cutting or trimming out. I also ran their Graphtec Vinyl Plotter, and I was a key player on many complex projects requiring cut vinyl. I also installed this vinyl output on locations from a Homeland Security office, located in Lackland AFB to numerous businesses from NE to NW San Antonio. I implemented a software cataloging system to file their DVD backups and cataloged approximately 200 DVDs. This new software allows ACL to do key word or job number searches, pull up the exact DVD archived disk, which greatly reduced time required to retrieve files from their DVD archives. Additional responsibilities ranged from maintaining the chemical levels used to process the Durst film output to mopping the production floors.

Sportsman's Warehouse - San Antonio, Texas

Position: Sales Associate

(08/2005 - 02/2007)

As a retail sales associate, I utilized a vast range of product knowledge, including GPS devices, flashlights, professional optics, range finders, sunglasses and knives & sharpening tools to promote sales. I acquired new skills, and tested, to qualify as a sales associate in my department including earning a Swarovski Optik Pro Staff Membership. I performed additional tasks including inventory count, restocking and general merchandising tasks.

BIG - San Antonio, Texas

Position: Production Director, Media Buyer

(10/2001 - 08/2002)

My responsibilities included: assisting in every aspect of projects, implemented production & quality control systems, produce packaging prototypes, maintain consistent brand imaging throughout product packaging and marketing materials, preflight and troubleshot potential print problems, sent art work to printers in a variety of required formats, worked closely with print vendors to obtain printing quotes, and make decisions based on vendor quality and price to manage print quality. Approved proofs and pre-shipment samples and press checks. Maintained digital photo files and computer art files. Additional responsibilities when required included systems administrator.

Creative Link - San Antonio, Texas

Position: Production Manager, System Administrator

(07/1999 - 09/2001)

Starting out as a production artist, I received the promotion to production manager. I then absorbed the responsibilities of the system administrator. I maintained this dual position until I was promoted to systems administrator full time, managing the maintenance, backups, server and approximately 25 macintosh computers. I performed pre-flights and press checks for Score magazine 7/99- 4/01, and implemented production & quality control systems. Ensured staff had proper technical and skill-related tools to effectively perform job.